Letter of Recommendation

To the applicant: Please complete the following section:

Letter of recommendation in support of

Applicant’s Name

an applicant to the Ph.D. in the Built Environment program for Autumn, 20

by

Recommender’s Name

Right of Access

I understand the Family Educational Rights and Privacy Act of 1974 provides me with a right of access to this confidential recommendation which may be waived, but that no school or person can require me to waive this right.

Please check and sign the following statement before giving it to your recommender:

☐ I hereby waive my right of access
☐ I do not waive my right of access

Applicant’s Signature __________________________ Date __________________________

To the recommender: The person whose name appears above has applied for admission to the Ph.D. in the Built Environment at the University of Washington College of Built Environments (formerly College of Architecture and Urban Planning). Your candid evaluation of this individual’s ability to succeed in this course of study would be greatly appreciated. The faculty acknowledges and appreciates your time and effort in completing this evaluation. Please feel free to evaluate the applicant in another format if you prefer; we encourage you to include in a separate letter an appraisal of the applicant's character, performance and potential for success.

If you have completed the on-line recommendation, it is not necessary to complete this paper form.

How long have you known the applicant and in what connection? 

Please rate the applicant in comparison with others you have known at similar stages in their careers:

<table>
<thead>
<tr>
<th>Trait</th>
<th>Outstanding</th>
<th>Top 10%</th>
<th>Top 20%</th>
<th>Average</th>
<th>Below average</th>
<th>Unable to judge</th>
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</thead>
<tbody>
<tr>
<td>Intellectual capacity and curiosity</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
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<tr>
<td>Ability to apply analytical skills to problem solving</td>
<td>☐</td>
<td>☐</td>
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<tr>
<td>Ability to communicate in speech</td>
<td>☐</td>
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<tr>
<td>Ability to express self in writing</td>
<td>☐</td>
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<tr>
<td>Ability to communicate by graphic/visual means</td>
<td>☐</td>
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<tr>
<td>Imagination and creativity</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
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<tr>
<td>Ability to work with others</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
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<tr>
<td>Initiative and resourcefulness</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
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<tr>
<td>Maturity</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
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<tr>
<td>Leadership and organizational ability</td>
<td>☐</td>
<td>☐</td>
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<tr>
<td>Overall potential for doctoral study</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
</tbody>
</table>

continued on second page
What do you consider the applicant's talents or strengths?

__________________________________________________________

__________________________________________________________

What do you consider the applicant's weaknesses?

__________________________________________________________

__________________________________________________________

Recommendation based on applicant's ability to undertake doctoral study in the Ph.D. in Built Environment:

☐ Applicant has my highest recommendation
☐ Recommend applicant
☐ Recommend applicant with reservations
☐ I do not recommend the applicant

My reservations are:

__________________________________________________________

__________________________________________________________

Recommender’s Name (Please Print)

______________________________

School, Agency, or Firm

Position

Recommender’s Mailing Address

Recommender’s Signature

Date

Please indicate if you are an alumna/us of the University of Washington:

☐ Yes ☐ No

If yes, degree and date __________________________

Thank you for taking the time to tell us about the applicant. Please return the recommendation to the applicant in a signed, sealed envelope or mail directly to:

Neile Graham, Program Coordinator
Ph.D. in Built Environment
University of Washington
Box 355740
Seattle, WA 98195-5740

Note to recommender: The applicant cannot be considered until your recommendation is on file. The application deadline is February 1st. Please call 206-543-5996 if you have any questions. We will accept letters by fax to 206-685-9597 but request that you also send your signed, sealed paper copy by mail.